

Volunteer Position Description

2 Dixon St, Clayton 3168
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Position Title
Art Volunteer

Position reports to:
Art Tutor

Day of the week
Thursday

Hours per week
2.5

Volunteering Term
Six months (or two terms)

Please note that we require a minimum commitment of six months. We are unable to provide any references if this condition has not been met. Thank you for your understanding.

Organisational Context

Dixon House is a neighbourhood centre that has serviced the Clayton and surrounding areas for over 25 years. Dixon House offers a range of educational, recreational, social, and welfare based programs to support the local community. Run by a handful of part-time staff and an army of faithful volunteers, Dixon House is a bustling hub of activity accessed by hundreds of participants every year.

Program / Area Vacancy

Expression Through Art is a well attended program that has run for more than five years at Dixon House. The tutor guides the participants in creating different art forms as a means of expression, allowing for individual preferences. Most participants have special needs, however they all share their common passion in art. The program is currently running on Thursdays from 1.30pm to 3.30pm.

Position Objective

We are looking for mature (either young or old) volunteers with the desire to enhance the quality of life of special needs participants through helping them undertake their art tasks each session. This could include getting and providing them with the materials and tools required for each task, listening to and relaying the instructions from the tutor, or providing guidance and encouragement as required.

Feel free to come and observe a class to see if it is the right fit for you before applying to be a volunteer in this group.

Section One

Key Responsibilities

Helping with the set up and takedown for each class

Assisting participants with their art task

Supporting the art tutor with any practical tasks that are required

Providing guidance and encouragement to participants

Communicate with others on behalf of participants as required

Section Two

Selection Criteria

Experience or interest in the community sector

Good communication skills

Positive and friendly attitude

Ability to follow instructions and also work autonomously

Ability to be discreet and maintain confidentiality as required

Desire to work with people with special needs

Patience

Section Three

Benefits

Impact the lives of others

Build real connections in the community

Build your confidence

Learn new skills

Get valuable work experience

How to Apply

If this position interests you, please go to dixonhouse.org.au/volunteer.html and fill in an application form.

For enquiries please call us or email:
coordinator@dixonhouse.org.au